

## General Rules: NEW

### **1.04 Copies:**

- a. When an original document is filed, the Court will conform copies at no charge. If conformed copies are to be returned by mail, a stamped, self addressed envelope must be submitted.
- b. All requests for copies of documents received by mail must be accompanied by the appropriate fee and a self-addressed stamped envelope. When fee and envelope are not provided, the request will not be processed.
- c. *Litigants with a fee waiver are entitled to one copy of any documents in the case wherein the fee waiver is filed.* (effective 7/1/98, amended 7/01/10 and 1/01/14)

## Criminal Rules: NEW

### **7.07 Motions:**

- a. All motions must be accompanied by a memorandum of supporting points and authorities that must include a description of the facts, a specification of the charged offenses and the authorities relied upon. References to the record must be supported by specific citations.
- b. Points and authorities should not exceed 15 pages. Opposition to the motion should not exceed 10 pages. The page limit does not include exhibits, declarations, attachments, the table of contents, the table of authorities, or the proof of service.
- c. A party may apply to the court ex parte, but with written notice of the application to the other parties, at least 24 hours before the points and authorities are due, for permission to file a longer memorandum. The application must state reasons why the argument cannot be made within the stated limit.
- d. A memorandum that exceeds 10 pages must include a table of contents and a table of authorities. A memorandum that exceeds 15 pages must also include an opening summary of argument.
- e. To the extent practicable, multiple motions relating to the same case should be filed and heard at the same time. (effective 1/01/14)

## Family Law Rules: NEW

### **4.11 Re-issuance of Request for Order:**

- a. No filing fee is required for re-issuance of a request for order that includes a temporary emergency court order.
- b. The filing fee for the re-issuance of a request for order that does not include a temporary emergency court order is the same as for the original request for order.  
(effective 1/01/14)

## **12.0 WRITS AND APPEALS**

**12.01 Writs of Habeas Corpus** are to be filed in the Criminal Division of the Superior Court.  
(effective 1/01/14)

**12.02 Criminal Writs Other Than Habeas Corpus:** Petitions for writs in criminal proceedings, other than habeas corpus, are to be filed as follows:

- a. Petitions for writs of mandate or prohibition in misdemeanor or infraction cases are to be filed in the Appellate Division of the Superior Court.
- b. Petitions for writs of mandate or prohibition in felony cases are to be filed in the District Court of Appeal.
- c. Petitions for writs of error coram nobis are to be filed in the Criminal Division of the Superior Court. (effective 1/01/14)

### **12.03 Civil Writs:**

- a. Writs seeking judicial review of administrative proceedings are to be filed in the Civil Division of the Superior Court
- b. Petitions for writs of mandate or prohibition in limited jurisdiction civil cases are to be filed in the Appellate Division of the Superior Court. (effective 1/01/14)

### **12.04 Appeals:**

- a. Appeals from misdemeanors, infractions, traffic matters and limited jurisdiction civil matters are to be filed in the Appellate Division of the Superior Court.
- b. Appeals from felonies, unlimited jurisdiction civil matters, family law matters and probate matters are to be filed with the District Court of Appeal.
- c. Appeals in small claims cases are to be filed in the Civil Division of the Superior Court, as set forth in the California Rules of Court, Rules 8.50 through 8.96. (effective 1/01/14)